

Plant Hazard Assessment Form



Assessment Number: 1	Assessment Date: 9/9/20
Plant Type: Site Buildings (Offices & Kitchens) Plant Make: Plant Model: Asset/Fleet/Rego No: SITOFF/SITKIT Plant Serial No.	Assessment Facilitated by: Leigh Evans (Admin/Accounts Manager) Assessment Participants: Lachlan Horton (Yard Manager)
Plant Owner Name: Northern Hire Group	Initial Assessment <input type="checkbox"/> Follow up Assessment (See below) <input type="checkbox"/>
Follow up based on change to: Use of plant <input type="checkbox"/> System of work <input type="checkbox"/> Plant Environment <input type="checkbox"/> New or additional information <input type="checkbox"/> Plant through modification <input type="checkbox"/>	

Is the plant designed to perform the task? Yes X No

Has the plant been modified from the original condition? Yes No X

Is the plant in good working condition and free of weeds & mud? Yes X No

All identified action items closed out/addressed (plant checks)? Yes X No

Is the plant safe to operate? (On completion of PHA and action closure) Yes X No

Date:

Signature:

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Risk / Opportunity Rating Table (see [Risk Management Consultation Process Appendix](#) for a full description of Risk Consequence, Opportunity Consequence and Likelihood Ratings)

Likelihood rating	<i>Almost Certain</i>	D	C	B	A	A
	<i>Likely</i>	D	D	C	B	A
	<i>Possible</i>	E	D	C	C	B
	<i>Unlikely</i>	E	E	D	C	B
	<i>Rare</i>	E	E	D	D	C
		1	2	3	4	5
		Consequence rating				

Action and Approval Scheme

These suggested timings and tolerance levels in the Action Table will be overridden by specific policies of the company that either dictate shorter timeframes for corrective action or zero tolerance. For example, the company has a zero tolerance policy for Safety and Environmental risks.

The decision to tolerate a risk or capture a opportunity should be based on a consideration of:

- Whether the risk / opportunity is being controlled to a level that is reasonably achievable;
- Whether it would be cost-effective to further control risk or capture the opportunity;
- Whether the user wishes to tolerate risks / opportunities of that type

Action Table

Residual risk / opp level	Suggested action	Timing of status report and management plans	Authority for continued toleration or improvement of residual rating.
A	Take action to eliminate or implement additional controls to reduce it to acceptable level (ALARP/SFAIRP). "Onsite activities" – Intolerable and activity must not commence	Report as soon as practicable. Normally within hours.	Senior Executive Manager Plus Project Manager / Project Leadership Team
B	Implement additional controls reduce it to ALARP/SFAIRP. "Onsite activities" – must not commence without Corporate Management review	Manage and re-evaluate risk / opportunity to allow reporting days.. Manage and re-evaluate risk / opportunity to allow reporting every two weeks	General Manager and / or Project Manager / Project Leadership Team
C	Implement additional controls reduce it to ALARP/SFAIRP. "Onsite activities" – must not commence without Site Management review	Manage and re-evaluate risk / opportunity to allow reporting monthly	"Specialist" Manager, eg Construction or Design Manager
D	Will still require attention within existing operations to reduce to ALARP/SFAIRP. "Onsite Activities" – Site Management must determine appropriate level of management and supervision prior to commencement of activity	Manage and re-evaluate risk / opportunity to allow reporting every quarter	Team Leader
E	Lower priority. May be tolerable. .	Monitor, manage and carryout activity in accordance with identified controls	Supervisor

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	Y	N	N/A							
<p>1. Are there any specific warnings or conditions (manufacturers or other) relating to potential hazards from the operation of the item of plant?</p> <ul style="list-style-type: none"> Refer to technical or operating manuals, SOPs, safe use instructions List any relevant safety warning hazards & controls 	Y			Potential Hazard	<p>Refer to Safe Work Australia: Confined Spaces.</p> <p>A site specific risk assessment should be conducted to determine safe placement</p>					
<p>2. Are there any COMMUNICATION requirements in relation to the safe operation of the plant?</p> <ul style="list-style-type: none"> Active signalling processes. Point to point communications. Whistle Spotter (with/without whistles) Flag signalling Labels and signage 		N								
<p>3. Can anyone be ENTANGLED in the plant?</p> <ul style="list-style-type: none"> Hair or other body parts caught in moving parts PPE caught in moving parts Isolation devices Warning decals Guarding Rotating parts Emergency stops 		N								

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<p>4. Can anyone be CRUSHED or TRAPPED? (e.g. through unexpected movement, lack of capability for plant or equipment to be slowed, stopped or immobilised, plant tipping or rolling, being thrown from plant)</p> <ul style="list-style-type: none"> ▪ Emergency stop (E Stop) ▪ Service or parking brake ▪ Battery isolator ▪ ROPs/FOPs ▪ Being crushed between moving parts ▪ Unexpected movement ▪ Neutral Start ▪ Reversing/travel alarm ▪ Warning horn ▪ Amber flashing beacon ▪ Rear swing warning lights ▪ Pedals non slip surface ▪ Appropriate controls ▪ Rear view mirror ▪ Seat belt ▪ Door inter locks ▪ Crush zone decals ▪ Guarding devices ▪ Mandatory secondary protection device installed on all boomtype MEWP 	Y			<p>Death or serious injury from unexpected movement of building</p>	<p>Ensure that all operators follow approved SWMS/ SOP when loading and unloading the container to and from a flat top truck or trailer, low loader or tilt tray.</p> <p>Exclusion zones will be required and a site specific risk assessment must be undertaken onsite to determine extent of controls</p> <p>High risk Construction work requires the creation and consultation on SWMS –refer to local requirements.</p> <p>Refer to transport load restraint guide or transport SOP/SWMS to determine proper securing of container in transit.</p>					

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5. Can anyone be CUT, STABBED or PUNCTURED? <ul style="list-style-type: none"> ▪ Flying objects ▪ Moving parts ▪ Pinch points ▪ Sharp edges ▪ Isolation devices ▪ Warning decals ▪ Guarding 		N								
6. Can SHEARING occur? <ul style="list-style-type: none"> ▪ Between two moving and rotating parts ▪ Between fixed and moving parts ▪ Warning decals ▪ Guarding 		N								
7. Can ABRASION, TEARING or STRETCHING occur? <ul style="list-style-type: none"> ▪ Continuous contact with moving parts ▪ Warning decals ▪ Guarding ▪ Pulling/pushing 		N								

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<p>8. Can anyone be STRUCK whilst operating the plant?</p> <ul style="list-style-type: none"> ▪ Plant disintegrating ▪ Mobility of plant travelling ▪ Reversing/travel alarm ▪ Amber flashing beacon ▪ Work pieces thrown out ▪ Moving parts ▪ Warning decals ▪ Guarding 	Y			<p>Potential Hazard during loading/unloading/movement on site</p>	<p>Ensure that all operators follow approved SWMS/ SOP when loading and unloading the container to and from a flat top truck or trailer, low loader or tilt tray.</p> <p>Exclusion zones and PPE (goggles, mask, protective clothing) will be required and site specific a risk assessment must be undertaken to determine PPE and controls.</p>					
<p>9. Can a hazardous PRESSURE be produced?</p> <ul style="list-style-type: none"> ▪ Hydraulic hoses ▪ Radiator ▪ Come into contact with fluids under high pressure 		N								

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<p>10. Can an ELECTRICAL hazard be created?</p> <ul style="list-style-type: none"> ▪ Lack of insulation ▪ Contact with electrical conductors ▪ Poor earthing ▪ Water near equipment ▪ Lack of isolation ▪ Warning decals 	Y			Potential Hazard	<p>Installation/connection to power supply should only be performed by licenced electrical contractor.</p> <p>A RCD/Safety Switch should be installed at the power source.</p> <p>Ensure all electrical appliances are tested & tagged and safe for use.</p>					
<p>11. Can an EXPLOSION or LOSS OF CONTENTS occur?</p> <ul style="list-style-type: none"> ▪ Gas emission, ▪ Dusts ▪ Vapours, lubricants ▪ Fuel tank ▪ Storage of haz chemicals/ DG's near plant ▪ Warning decals ▪ Ejection of workpiece ▪ Collapse or fragmentation 		N								

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<p>12. Can anyone using or near the plant SLIP, TRIP or FALL?</p> <ul style="list-style-type: none"> ▪ Uneven surface ▪ Fall from a height ▪ Weather conditions ▪ Slippery surfaces 	Y			<p>Potential Hazard</p>	<p>All personnel must –</p> <ol style="list-style-type: none"> 1. Avoid climbing on or over the building. 2. Ensure building is positioned on level stable ground and properly secured. 3. Ensure the steps are clean. <p>A site specific risk assessment must be undertaken by client prior to operating plant</p>					
<p>13. Are there ERGONOMIC - MANUAL HANDLING hazards associated with the plant?</p> <ul style="list-style-type: none"> ▪ Poor posture ▪ Repetitive or sustained movements ▪ Awkward positions ▪ Strained movements ▪ Poorly designed seating ▪ Access and egress ▪ Access for maintenance ▪ Routine inspections and adjustments 		N								

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14. Are there ERGONOMIC - OPERATING CONTROL hazards associated with the plant? <ul style="list-style-type: none"> ▪ Difficult to understand ▪ Inappropriate colouring ▪ Function not identified ▪ Inappropriate controls & switches ▪ Access and egress ▪ Labelling of controls and indicators ▪ Variation in operators ▪ Operation by two or more persons 		N								
15. Are there specific requirements for ISOLATION of energy sources? <ul style="list-style-type: none"> ▪ Hydraulic pressure ▪ Compressed gases ▪ Electrical feeds/capacitors ▪ Motive power systems ▪ Suspended loads ▪ Operation by two or more persons 		N								
16. Can unplanned LOSS of POWER create a hazard? <ul style="list-style-type: none"> ▪ Engine shutdown ▪ Loss of electrical supply ▪ Loss of steering systems ▪ Ability to apply brakes and stop ▪ Ability to lower suspended loads 		N								

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17. Can anyone be SUFFOCATED? <ul style="list-style-type: none"> ▪ Lack of oxygen ▪ Contaminated atmosphere ▪ Confined spaces ▪ Spaces where air flow is inadequate 		N								
18. Does operation of the plant cause extreme TEMPERATURE changes? <ul style="list-style-type: none"> ▪ Fire ▪ Burns through conduction ▪ Convection ▪ Cryogenic burns ▪ Operation in extreme heat or cold 		N								
19. Can a FIRE occur? <ul style="list-style-type: none"> ▪ Friction ▪ Ingress of materials/fluids ▪ Build-up of materials/lubricants ▪ Fuels ▪ Fire extinguisher 		N								
20. Can certain WEATHER conditions create a hazard? <ul style="list-style-type: none"> ▪ Hypothermia / extreme cold ▪ Heat stroke / extreme hot ▪ Wet conditions ▪ Electrical storms ▪ Dirt & mud on roads at egress points 	Y			Potential Hazard	Ensure building is positioned on level stable ground and properly secured to avoid slippage. Ensure building is not positioned within areas prone to flooding.					

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21. Does VIBRATION of the plant create a hazard? <ul style="list-style-type: none"> ▪ Plant becomes unstable ▪ Causes physical problems for the operator whilst operating ▪ Vibration of equipment ▪ Operation could cause unacceptable vibration levels in nearby structures 		N								
22. Can the plant emit toxic FUMES or VAPOURS? <ul style="list-style-type: none"> ▪ Exhaust fumes ▪ Chemicals ▪ Haz chemicals/DG's 		N								
23. Carry out NOISE survey on page 14. Is the plant noisy? <ul style="list-style-type: none"> ▪ Emit >85 dBA at the operator ▪ Effects operator communication ▪ Noise impacts on community during out-of-hours work (including reversing beepers) 			N/A							
24. Carry out the LIGHT survey on page 14. Is there poor visibility <ul style="list-style-type: none"> ▪ At the controls ▪ At the task ▪ Darkens surrounding areas ▪ Light impacts on community or sensitive natural environment during out-of-hours work 			N/A							
25. Does the plant emit RADIATION? <ul style="list-style-type: none"> ▪ Eg X-rays ▪ EMR ▪ Laser 		N								

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26. Can operation of the plant create DUST? <ul style="list-style-type: none"> ▪ Explosive atmosphere ▪ Breathing hazard ▪ Reduced visibility ▪ Nuisance dust at nearby community ▪ Impact on local flora and fauna ▪ Loss of topsoil and spread of weeds and pathogens 			N/A							
27. Can the plant become UNSTABLE during operation? <ul style="list-style-type: none"> ▪ Working on uneven / unstable ground ▪ Shifting load ▪ Lack of plant support ▪ Outriggers 	Y			Potential Hazard	Ensure building is positioned on level stable ground and properly secured A site specific risk assessment must be undertaken by client onsite to determine PPE and controls					
28. Could LOSS of LOAD occur? <ul style="list-style-type: none"> ▪ Failure of ropes/slings ▪ Overloading ▪ Entanglement in surrounding structures ▪ Maintenance requirements 			N/A							

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<p>29. Is there anything in the SURROUNDING ENVIRONMENT that may produce a hazard?</p> <ul style="list-style-type: none"> ▪ Power lines ▪ Low ceiling ▪ Other plant ▪ Storage areas ▪ Co-located equipment ▪ Isolation requirements ▪ Potential for flash flooding if operating adjacent to waterways ▪ Operating in known areas of weeds, pathogens or contamination ▪ Operating in sensitive environments requiring protection from offsite weeds/pathogens or spills 	Y			Potential Hazard	A site specific risk assessment must be undertaken by client to determine controls, PPE & exclusion zones.					
<p>30. Can CHEMICALS create a hazard?</p> <ul style="list-style-type: none"> ▪ Leaking from plant ▪ Splashing ▪ Explosion ▪ PPE considerations ▪ Spill kit considerations 	Y			Potential Hazard	<p>For all stored substances, please refer to Product Safety Data Sheet for safe storage of hazardous or flammable substances.</p> <p>Avoid using sources of ignition within the products specified exclusion zone.</p> <p>Ensure adequate ventilation whilst working inside building.</p>					

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31. Operator TRAINING / QUALIFICATIONS? <ul style="list-style-type: none"> ▪ Training requirements ▪ Qualification requirements ▪ Competency assessments ▪ Documentation ▪ Operator's manual ▪ Equipment experience ▪ Product knowledge 			N/A							
32. Are there ANY OTHER potential hazards generated by or during the use of this item of plant and/or any attachments?		N								

ALL OPERATORS OF THE PLANT OR EQUIPMENT MUST BE BRIEFED ON THE PLANT HAZARD ASSESSMENT (PHA) PRIOR TO FIRST TIME USE.

ANY RELEVANT CONDITIONS WHICH MAY IMPACT ON THE OPERATION OF THIS ITEM OF PLANT OR EQUIPMENT MUST BE TRANSFERRED TO THE AMS/TRA.

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NOISE REPORT			
Equipment Type:	Site Building	Serial/Asset No.	
Make:		Model:	Various
Test by (print):	Leigh Evans	Date:	9/9/20
Signature:			
Sound Level Meter Unit Used:			
Manufactures specified noise level:			dBA
Background level:			dBA
Results – Operator’s Station (Equipment Operating)		dBA	High Idle
		dBA	Low Idle
Comments:			
Results – Bystander Position: At 7 metres from side of equipment – Equipment Operating (High Idle)			
Front			dBA
Rear			dBA
Left			dBA
Right			dBA
Comments:			

LIGHTING REPORT			
Test by (print):		Date:	
Signature:			
Lux Meter used:			
Results – Operator’s station			
At controls			Lux
At emergency control			Lux
In front/over task			Lux
Left side task			Lux
Right side task			Lux
Comments:			
Results – Surroundings:			
Clearly seen by others?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Decrease lighting in walkways?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Decrease lighting to other workstations?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Comments:			

