

# PRE-OP INSPECTION

Make - Model: Kobelco - SK25SR-6E  
Type: Excavator - Small (0 - 9.9 Tonne)  
Registration: NORTHERN HIRE GROUP

Created By: Lachlan Rae  
Created On: 15 Feb 21 - 3:41 PM  
Serial Number: PV14-40550

## PRE-OP - FLUIDS

|   |                          |                          |                          |
|---|--------------------------|--------------------------|--------------------------|
| Engine oil level OK<br>COMMENTS:  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hydraulic oil level OK<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Coolant level OK<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Fuel level OK<br>COMMENTS:  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Machine free from major leaks to engine, cooling system, hydraulics, drive line etc.<br>COMMENTS: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

## PRE-OP - EXTERNAL INSPECTION

|  |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|
| Fire extinguisher is present & within inspection period<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All lights and reflectors are present and serviceable (if fitted, machines without lights must only be used during daylight hours)<br>COMMENTS:                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Amber safety beacon is fully functional<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All hydraulic hoses are connected properly and free from leaks and damage (never use your hand to check for leaks, use wood or card board)<br>COMMENTS:        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hydraulic cylinder(s) free from leaks and damage<br>COMMENTS:  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All batteries are constrained & fitted with a sturdily attached cover<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All engine & exhaust guards are present, sturdily attached and free from damage<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All tracks and track components are in safe working condition<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Quick hitch (if fitted) fitted with locking pins, retainers & retention device in a safe working condition (consider excessive wear, cracks etc.)<br>COMMENTS: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All grease points present, functional and greased as per manufacturer's recommendations<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All structural components are in safe working condition<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

## PRE-OP - OPERATOR WORK AREA

|   |                          |                          |                          |
|---|--------------------------|--------------------------|--------------------------|
| All operator access is non slip, sturdily attached and free from damage with three points of contact available<br>COMMENTS: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Operator floor is non slip, free from damage & rubbish<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All items in cabin/work area that could cause harm to the operator are securely restrained<br>COMMENTS:                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Seat(s) sturdily attached and free from damage<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Seat belt(s) present, sturdily attached and free from damage<br>COMMENTS:   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Two mirrors fitted & fully functional (one on each side of machine)<br>COMMENTS:  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All windows and screens are present, clean and free from damage<br>COMMENTS:  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Two exits available (vandal proof guarding removed)<br>COMMENTS:  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

# RE-OP SPECTION

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Wipers are present, free from damage & fully functional

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

Conditioning/heating fully functional

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

Warning device (horn) is fully functional

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

Controls are fully functional, free from damage and clearly and legibly labelled as to purpose and method of operation

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

Proximity awareness alarm present & fully functional

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

Overhead power line minimum approach distance table present & legible

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

"Call Before You Dig" warning label present and legible

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

## RE-OP - MACHINE FUNCTION

Machine functions as per manufacturer's operating instructions

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

## RE-OP - LIFTING

Lifting chart present & legible (for machines with a lifting point)

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

Lifting components (wire ropes, chains, hooks, slings etc.) are free from damage

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

## RE-OP - INFORMATION

Manufacturer's operational and safety information is available

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

## RE-OP - OTHER

This item of plant free from any other safety fault which requires attention, if No then document issue in comments section.

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

Inspected By:

Inspected On:

Signature: