STATIC Plant Hazard Assessment Form

Assessment Number: FL-EN1	**Assessment Date:** 31/3/2025
Plant Type: Forklift **Plant Make:** Enforcer **Plant Model:** FLDCXT25 **Asset/Fleet/Rego No:** FORKEN25 **Plant Serial No.** 18BB00755,6191, 6193, 1813	**Assessment Facilitated by:** Leigh Evans (Admin/Accounts Manager) **Assessment Participants:** Chris Feldbauer (Director)
Plant Owner Name: Northern Hire Group	**Follow Up Assessment**
Site/Job Specific Assessment Required? YES	**When completing the checklist, consider the hazards that may affect:** • plant operators & anyone working, or in the vicinity of, the plant • others who could be affected, such as visitors, pedestrians, contractors, etc. • possible damage to surrounding areas including structures & environment

Is the plant designed to perform the task?	Yes	~~No~~	
Has the plant been modified from the original condition?	~~Yes~~	No	
Is the plant in good working condition and free of weeds & mud?	Yes	~~No~~	
All identified action items closed out/addressed (plant checks)?	Yes	~~No~~	
Is the plant safe to operate? (On completion of PHA and action closure)	Yes	~~No~~	

Date: 31/3/25 **Signature:**

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This document has been developed as a guide to identify hazards on plant only.

This Risk Assessment has been conducted to the guidelines as detailed in the Worksafe booklet "Plant Hazard Checklist"

Workplace hazards have not been identified.

Job safety analysis (J.S.A) / Safe Work Method Statement (SWMS) are required to identify workplace hazards.

Operators must take into account Job Safety Analysis when operating mobile plant.

This assessment is conducted under a static condition as per Occupational Health & Safety Regulations Victoria 2017. A site specific assessment should be conducted at each change of location. Refer to Plant Regulations/National Standards for Plant (NOHSC).

Action and Approval Scheme

These suggested timings and tolerance levels in the Action Table will be overridden by specific policies of the company that either dictate shorter timeframes for corrective action or zero tolerance. For example, the company has a zero tolerance policy for Safety and Environmental risks.

The decision to tolerate a risk or capture a opportunity should be based on a consideration of:

Whether the risk / opportunity is being controlled to a level that is reasonably achievable;

Whether it would be cost-effective to further control risk or capture the opportunity;

Whether the user wishes to tolerate risks / opportunities of that type

	A	B	C	D	E
1	H	H	H	M	M
2	H	H	M	M	L
3	H	M	M	L	L
4	M	M	L	L	L
5	M	L	L	L	L

Hazard Risk Assessment

H	High Risk INTOLERABLE (Significant & Urgent Action(s) required - Immediate Action)
M	Medium Risk (Reduce risk to ALARP - As Low As Reasonably Practicable)
L	Low Risk -Tolerable (monitor and manage risk)

Likelihood of Occurrence
1. Expected to occur (once per week)
2. Common (once per month)
3. Rarely (once in < 20 years)
5. Highly unlikely (once in > 20 years)

Severity of Result
A. Fatality
B. Permanent Disability
C. Lost Time Injury (LTI)
D. Medical Treatment/Damage
E. First Aid Injury

Disclaimer:

This Plant Hazard & Risk Assessment does not eliminate the Owner/Operator responsibility to maintain the Mobile Plant as per OH & S Regulations Victoria 2017/National Standards for Plant (NOHSC).

This assessment provides information that is based on an inspection that was made on the date noted on the assessment cover sheet. If any addition, alteration or modification has been made to this mobile item plant subsequent to that date, it may not confirm to a satisfactory level of acceptance.

All hazards identified in this document must be rectified within 21 days of date listed on this form.

If faults are not rectified in 21 days, this document becomes null and void.

I acknowledge receipt of the complete Assessment for the Plant item detailed on the cover sheet.

Supervisor/Operator Name: ……

Supervisor/Operator Signature:……

Date: / /

Date: / /

Further information

Contact the WorkSafe Victoria Advisory Service on 1800 136 089 or go to worksafe.vic.gov.au to download:

- Occupational Health and Safety Act 2004
- Occupational Health and Safety Regulations 2017
- Plant Compliance Code
- Hazardous Manual Handling Compliance Code
- Noise Compliance Code
- Hazardous Substances Compliance Code
- Code of Practice for Storage & Handling of Dangerous Goods

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Potential Hazards	Hazard			Describe Hazard	Controls	Current Risk Level	New or Additional Controls Required on Plant	Final Risk Level	New or Additional Controls Action By: (Name and Date)	Action Verified as Complete: (Name and Date)
	Y	N	N/A							
1. Are there any specific warnings or conditions (manufacturers or other) relating to potential hazards from the operation of the item of plant? ▪ Refer to technical or operating manuals, SOPs, safe use instructions ▪ List any relevant safety warning hazards & controls	Y			Injury to persons or damage to property from improper use	Please refer to Worksafe Forklift Safety Checklist, Safety Precautions, Operator Manual & ensure safety decals are in a clean and readable state. A site specific Risk Assessment is required to determine controls Only persons with sufficient skills/experience and/or licence (where required) are permitted to operate plant. Daily pre-start inspecitons required.	L				

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	Y	N	N/A							
2. Are there any <u>COMMUNICATION</u> requirements in relation to the safe operation of the plant? ▪ Active signalling processes. ▪ Point to point communications. ▪ Whistle ▪ Spotter (with/without whistles) ▪ Flag signalling ▪ Labels and signage	Y			Injury/damage due to improper use resulting from: • Collision with persons, structures or plant • Rollover	Spotter to be used where operators view is obstructed or at all times when reversing Flashing beacon to be used at all times Reversing alarm to be used at all times while reversing A site specific risk assessment must be undertaken by client to determine controls prior to operating plant Establish exclusion zone around work site	H				

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	Y	N	N/A							
3. Can anyone be <u>ENTANGLED</u> in the plant? ▪ Hair or other body parts caught in moving parts ▪ PPE caught in moving parts ▪ Isolation devices ▪ Warning decals ▪ Guarding ▪ Rotating parts ▪ Emergency stops	Y			Injury due to contact with moving parts or falling from plant	Ensure all guards are in place and have clear hazard warning labels Operators to use seat belts at all times. Operators to use appropriate PPE. Ensure hair, jewellry, loose clothing, etc are kept away from moving parts. Do not climb onto or from moving plant Operators are to locate emergency stops and ensure they are in working order before operation.	M				

4. Can anyone be CRUSHED or TRAPPED? *(e.g. through unexpected movement, lack of capability for plant or equipment to be slowed, stopped or immobilised, plant tipping or rolling, being thrown from plant)* ▪ Emergency stop (E Stop) ▪ Service or parking brake ▪ Battery isolator ▪ ROPs/FOPs ▪ Being crushed between moving parts ▪ Unexpected movement ▪ Neutral Start ▪ Reversing/travel alarm ▪ Warning horn ▪ Amber flashing beacon ▪ Rear swing warning lights ▪ Pedals non slip surface ▪ Appropriate controls ▪ Rear view mirror ▪ Seat belt ▪ Door inter locks ▪ Crush zone decals ▪ Guarding devices ▪ Mandatory secondary protection device installed on all boomtype MEWP	Y			Death or serious injury from: ➢ Unexpected movement of plant ➢ Attempting to exit forklift while in operation ➢ Forklift used in excess of its nominated safe working load ➢ Collision with persons	Site specific risk assessment must be undertaken by client to determine controls prior to operating plant Ensure all safety devices (E-Stop, beacon, reverse alarm, mirrors, etc) are operable prior to use. Use only on stable, level ground away from trenches, pits, etc. Ensure clear hazard warning labels re: pinch point/ crush zone, keep clear, are present, clear and legible at all times. Seatbelts must be worn where legally required, or if listed as a control as part of the site specific assessment Create exclusion zone around work site. Ensure braking system is engaged, and/or wheel chocks in place before leving plant unnatended.	H				

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	Y	N	N/A							
5. Can anyone be CUT, STABBED or PUNCTURED? ▪ Flying objects ▪ Moving parts ▪ Pinch points ▪ Sharp edges ▪ Isolation devices ▪ Warning decals ▪ Guarding	Y			Injury from contact with sharp or moving parts, or dislodged load	Establish exclusion zone around work site. Operator to use correct PPE.	M				
6. Can SHEARING occur? ▪ Between two moving and rotating parts ▪ Between fixed and moving parts ▪ Warning decals ▪ Guarding	Y			Injury from contact with moving parts	Enusre all guards are in place and hazards clearly labelled. Establish exclusion zone around work site. Avoid contact with moving parts Operator to use correct PPE.	L				
7. Can ABRASION, TEARING or STRETCHING occur? ▪ Continuous contact with moving parts ▪ Warning decals ▪ Guarding ▪ Pulling/pushing	Y			Injury from contact with moving parts	Enusre all guards are in place. Avoid contact with moving parts.	L				

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	Y	N	N/A							
8. Can anyone be STRUCK whilst operating the plant? ▪ Plant disintegrating ▪ Mobility of plant travelling ▪ Reversing/travel alarm ▪ Amber flashing beacon ▪ Work pieces thrown out ▪ Moving parts ▪ Warning decals ▪ Guarding	Y			Injury from contact with moving plant Injury from dislodged load.	Site specific risk assessment must be undertaken by client to determine controls prior to operating plant Establish exclusion zone around work site. Operator to use correct PPE.	M				
9. Can a hazardous PRESSURE be produced? ▪ Hydraulic hoses ▪ Radiator ▪ Come into contact with fluids under high pressure	Y			Injury from contact with high-pressure compressed air/oils/fluids.	Wear applicable PPE, including eye & ear protection. Establish an exclusion zone and use screens or guarding equipment where available. Inspection of hoses and protection systems should be conducted as part of daily inspection procedures. If wear/damage is detected, do not operate.	H				

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	Y	N	N/A							
10. Can an ELECTRICAL hazard be created? ▪ Lack of insulation ▪ Contact with electrical conductors ▪ Poor earthing ▪ Water near equipment ▪ Lack of isolation ▪ Warning decals	Y			Potential Electrical Hazard	Site specific risk assessment must be undertaken by client to determine controls prior to operating plant. Ensure adequate clearance from overhead & underground services & use a spotter where required. Keep all electrical connections away from water. Warning decals should be clean and easily readable. Batteries/engine should be fitted with sturdy cover that allows for adequate ventilation.	L				

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	Y	N	N/A							
11. Can an EXPLOSION or LOSS OF CONTENTS occur? ▪ Gas emission, ▪ Dusts ▪ Vapours, lubricants ▪ Fuel tank ▪ Storage of haz chemicals/ DG's near plant ▪ Warning decals ▪ Ejection of workpiece ▪ Collapse or fragmentation	Y			Injury to persons or damage to property from fuel explosion, gas build up around battery, oil burns	Wear applicable PPE, including eye & ear protection. Establish an exclusion zone and use screens or guarding equipment where available. Allow engine to cool prior to refuelling or assessing fluids.	M				
12. Can anyone using or near the plant SLIP, TRIP or FALL? ▪ Uneven surface ▪ Fall from a height ▪ Weather conditions ▪ Slippery surfaces	Y			Potential Hazard – site specific	Site specific risk assessment must be undertaken by client to determine controls prior to operating plant. Operator to wear suitably rated harness wherever required by law. Appropriate PPE required, including non slip footwear. Observe local weather conditions/warnings	L				

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	Y	N	N/A							
13. Are there ERGONOMIC - MANUAL HANDLING hazards associated with the plant? ▪ Poor posture ▪ Repetitive or sustained movements ▪ Awkward positions ▪ Strained movements ▪ Poorly designed seating ▪ Access and egress ▪ Access for maintenance ▪ Routine inspections and adjustments	Y			Potential injury from repetitive or incorrect usage	Ensure regular rest breaks. Maintain 3 points of contact at all times during access and egress	L				
14. Are there ERGONOMIC - OPERATING CONTROL hazards associated with the plant? ▪ Difficult to understand ▪ Inappropriate colouring ▪ Function not identified ▪ Inappropriate controls & switches ▪ Access and egress ▪ Labelling of controls and indicators ▪ Variation in operators ▪ Operation by two or more persons		N								

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	Y	N	N/A							
15. Are there specific requirements for ISOLATION of energy sources? ▪ Hydraulic pressure ▪ Compressed gases ▪ Electrical feeds/capacitors ▪ Motive power systems ▪ Suspended loads ▪ Operation by two or more persons	Y			Injury to persons or damage to property from contact with heated fluid or fluids under pressure	Ensure proper use of PPE. Operator to monitor engine/oil temps during operation. Keep hood closed and allow components to cool before refuelling or assessing fluids Site specific risk assessment must be undertaken by client prior to operating plant	M				
16. Can unplanned LOSS of POWER create a hazard? ▪ Engine shutdown ▪ Loss of electrical supply ▪ Loss of steering systems ▪ Ability to apply brakes and stop ▪ Ability to lower suspended loads	Y			Injury due to sudden unexpected loss of power	Daily pre-operational inspection required to determine wear and/or damage. Do not operate if damage detected. Contact NHG for further instruction.	**L**				
17. Can anyone be SUFFOCATED? ▪ Lack of oxygen ▪ Contaminated atmosphere ▪ Confined spaces ▪ Spaces where air flow is inadequate		N			Do not operate in confined space or where air flow is inadequate					

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	Y	N	N/A							
18. Does operation of the plant cause extreme TEMPERATURE changes? ▪ Fire ▪ Burns through conduction ▪ Convection ▪ Cryogenic burns ▪ Operation in extreme heat or cold		N								
19. Can a FIRE occur? ▪ Friction ▪ Ingress of materials/fluids ▪ Build-up of materials/lubricants ▪ Fuels ▪ Fire extinguisher	Y			Potential Fire Hazard from heated fuels/oils	Ensure fire extinguisher is within easy reach of operator. Please refer to Safety Precautions & Operator Manual Do not operate on days of high fire risk. Refer to local fire & weather warnings & restrictions.	L				

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	Y	N	N/A							
20. Can certain WEATHER conditions create a hazard? ▪ Hypothermia / extreme cold ▪ Heat stroke / extreme hot ▪ Wet conditions ▪ Electrical storms ▪ Dirt & mud on roads at egress points	Y			Potential Hazard – site specific	Site risk assessment must be undertaken by client prior to operating plant. Ensure operators use appropriate additional PPE suitable for conditions (eg. hat, sunscreen, gloves, etc.) Avoid tracking environmental debris (mud, etc) onto sealed surfaces. Observe local weather conditions/warnings.	L				
21. Does VIBRATION of the plant create a hazard? ▪ Plant becomes unstable ▪ Causes physical problems for the operator whilst operating ▪ Vibration of equipment ▪ Operation could cause unacceptable vibration levels in nearby structures	Y			Potential injury/damage to property from exposure to vibration	Site specific assessment required to determine controls. Ensure operator takes regular breaks during use	L				

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	Y	N	N/A							
22. Can the plant emit toxic FUMES or VAPOURS? ▪ Exhaust fumes ▪ Chemicals ▪ Haz chemicals/DG's	Y			Potential Hazard from exhaust fumes	Do not use in enclosed spaces. Ensure adequate ventilation Perform daily pre operational checks	L				
23. Carry out NOISE survey on page 14. Is the plant noisy? ▪ Emit >85 dBA at the operator ▪ Effects operator communication ▪ Noise impacts on community during out-of-hours work (including reversing beepers)	Y			Potential hazard with prolonged use	Please refer to Safety Precautions, specifications and Operator Manual Use adequate hearing protection Site specific assessment required.	**L**				
24. Carry out the LIGHT survey on page 14. Is there poor visibility ▪ At the controls ▪ At the task ▪ Darkens surrounding areas ▪ Light impacts on community or sensitive natural environment during out-of-hours work			N/A	Site Specific						
25. Does the plant emit RADIATION? ▪ Eg X-rays ▪ EMR ▪ Laser		N								

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	Y	N	N/A							
26. Can operation of the plant create DUST? ▪ Explosive atmosphere ▪ Breathing hazard ▪ Reduced visibility ▪ Nuisance dust at nearby community ▪ Impact on local flora and fauna ▪ Loss of topsoil and spread of weeds and pathogens	Y			Potential Hazard – site specific	Site risk assessment must be undertaken by client to ensure hazardous dust is not disturbed by plant/task (e.g. asbestos) Exclusion zones and PPE (goggles, mask, protective clothing) will be required and a risk assessment must be undertaken onsite to determine PPE and controls	L				

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	Y	N	N/A							
27. Can the plant become UNSTABLE during operation? ▪ Working on uneven / unstable ground ▪ Shifting load ▪ Lack of plant support ▪ Outriggers	Y			Injury from overturning plant and/or shifting load	Ensure plant is operating within the manufacturers specifications and that all loads are securely stacked prior to moving. Adhere to speed limits and reduce speed when turning. Do not use on slippery surfaces. Avoid use near steep slopes, trenches & pits. Reinforce grounds and edges where required. Site specific risk assessment must be undertaken by client onsite to determine PPE and controls	L				
28. Could LOSS of LOAD occur? ▪ Failure of ropes/slings ▪ Overloading ▪ Entanglement in surrounding structures ▪ Maintenance requirements	Y			Structural failure and/or alarm/prevention of movement due to overloading	Determine working load at different angles at heights according to the requirements of the job. Ensure loads are secure before lifting.					

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	Y	N	N/A							
29. Is there anything in the SURROUNDING ENVIRONMENT that may produce a hazard? ▪ Power lines ▪ Low ceiling ▪ Other plant ▪ Storage areas ▪ Co-located equipment ▪ Isolation requirements ▪ Potential for flash flooding if operating adjacent to waterways ▪ Operating in known areas of weeds, pathogens or contamination ▪ Operating in sensitive environments requiring protection from offsite weeds/pathogens or spills	Y			Potential Hazard – site specific hazards	Site specific risk assessment must be undertaken by client to detemine controls, PPE & exclusion zones.					
30. Can CHEMICALS create a hazard? ▪ Leaking from plant ▪ Splashing ▪ Explosion ▪ PPE considerations ▪ Spill kit considerations	Y			Potential injury to persons or damage to property	Perform daily pre operational inspection to determine signs of wear or damage. Do not operate where wear or damage is present. Allow all components to call prior to refuelling or assessing fluids. Ensure all operators use suitable PPE.					

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	Y	N	N/A							
31. Operator TRAINING / QUALIFICATIONS? ▪ Training requirements ▪ Qualification requirements ▪ Competency assessments ▪ Documentation ▪ Operator's manual ▪ Equipment experience ▪ Product knowledge	Y				All operators must completely read and understand the Operator Manual prior to operating plant. Undertake a Job Safety and Environmental Analysis before use of plant, and use to determine that the relevant safety procedures are in place before commencing work.	L				
32. Are there <u>ANY OTHER</u> potential hazards generated by or during the use of this item of plant and/or any attachments?	*Y*			Plant Failure	*Pre – Operational Inspection*	D	**DAILY** - Operators must complete Start-up checklist Operation checklist Parking Checklist			

ALL OPERATORS OF THE PLANT OR EQUIPMENT MUST BE BRIEFED ON THE PLANT HAZARD ASSESSMENT (PHA) PRIOR TO FIRST TIME USE.

ANY RELEVANT CONDITIONS WHICH MAY IMPACT ON THE OPERATION OF THIS ITEM OF PLANT OR EQUIPMENT MUST BE TRANSFERRED TO THE AMS/TRA.

STATIC Plant Hazard Assessment Form

NOISE REPORT			
Equipment Type:	**Forklift**	**Serial/Asset No.**	**FLEN25**
Make:	**Enforcer**	**Model:**	FLDCXT25
Test by (print):		**Date:**	
Signature:			
Sound Level Meter Unit Used:			
Manufactures specified noise level:		➢	**dBA**
Background level:			**dBA**
Results – Operator's Station (Equipment Operating)		**dBA**	**High Idle**
		dBA	**Low Idle**
Comments:			
Where noise level at operator position (Start Panel) is over 80 dB(A), hearing protection must be worn at all times when the unit is running. Failure to comply may result in hearing damage or loss.			
Results – Bystander Position: **At 7 metres from side of equipment – Equipment Operating (High Idle)**			
Front			**dBA**
Rear			**dBA**
Left			**dBA**
Right			**dBA**
Comments:			

LIGHTING REPORT			
Test by (print):		**Date:**	
Signature:			
Lux Meter used:			
Results – Operator's station			
At controls			**Lux**
At emergency control			**Lux**
In front/over task			**Lux**
Left side task			**Lux**
Right side task			**Lux**
Comments:			
Results – Surroundings:			
Clearly seen by others?	☐ **Yes**	☐ **No**	
Decrease lighting in walkways?	☐ **Yes**	☐ **No**	
Decrease lighting to other workstations?	☐ **Yes**	☐ **No**	
Comments:			

COMMENTS:
This Hazard Identification and Risk Assessment has been prepared based on several key assumptions: 1. *That all examples of the plant currently in service are as per their original specification.* 2. *That all examples of the plant have not been modified in any way without the prior written consent of the manufacturer or owner.* 3. *That all examples of the plant are operated and maintained in accordance with the Manufacturer's Instructions and with all applicable statutory requirements.* *Northern Hire Group have made every attempt to identify all reasonable foreseeable operating circumstances in preparing this assessment, however no guarantee as to the completeness of this Assessment is provided or implied.* You should always check any applicable legislation and make your own judgement about what action you may need to take to ensure you have complied with the law. *It is the responsibility of the Employer, Contractor, Operator(s) to assess and identify any site or operation specific hazard associated with the use of this equipment specifically applicable to the task to be carried out and to where the equipment is to be used or located. They must assess the risk potential for each of the identified hazards and ensure that all reasonably practicable steps are undertaken to ensure those risks are effectively controlled.* *All operators must be trained and competent in the use of this plant and hold appropriate qualifications as required by applicable regulatory requirements.* *Operators of the plant to which this Risk Assessment refers must read and understand the instructions for Use and Warnings contained in the Operator Manual, or supplied with this Assessment, prior to use.* *All daily Pre-Start checks, Routine and Periodic Inspections, Maintenance and Repairs to this plant must be carried out in accordance with the requirements of applicable Australian Standards.*
NOTES: